



Submission Form for Topics for Standards And Implementation

SUBMITTED BY COUNTRY or REGIONAL PLANT PROTECTION ORGANIZATION:	Click or tap here to enter text.
SUBMISSION NUMBER	YYYY-XXX (to be completed by IPPC Secretariat)

Submission form for topics for standards and implementation

Please use one form per topic.

Please complete all mandatory fields

(Approved by CPM-19 (2025))

1. General information

Title of Proposal	Click or tap here to enter text.
Proposed Material	<input type="checkbox"/> Standard / <input type="checkbox"/> Implementation resource
Submission supported by: (Contracting party, regional plant protection organization or other organization, e.g. IAEA)	Click or tap here to enter text.
Contact Person: (Contact information of an individual able to clarify issues relating to this submission):	Name: Click or tap here to enter text. Position and organization: Click or tap here to enter text. Mailing address: Click or tap here to enter text. Phone: Click or tap here to enter text. Email: Click or tap here to enter text. Email: Click or tap here to enter text.
Important information for filling out and submitting the form: The 2025 Call for Topics closes 15 September 2025. Please read through the Call for Topics web page, where additional guidance on preparing topic submissions is available: https://www.ippc.int/en/core-activities/standards-and-implementation/call-for-topics-standards-and-implementation/ . The use of the electronic submission forms is strongly encouraged. The electronic version of this form is available here: https://forms.office.com/e/cGpqbnvXfA Diagnostic protocols are submitted using a different form available at: https://forms.office.com/e/bbDxftcvfc Submissions must address the criteria for justification (see 5) and must include a draft specification (see 3.1) for proposed standards (except for “subjects” on technical panels) or a draft outline (see 3.2) for proposed implementation resources. These are required for evaluation and subsequent development of the material. Including a literature review providing technical information is recommended. The completed submission form and draft specification/draft outline may be submitted as Word documents by the IPPC official contact point, via email, to the IPPC Secretariat (ippc@fao.org), (Subject line: “Call for topics 2025”).	

2. Summary of proposal

Summary of justification for the proposal (provide an outline of the problem needing resolution in sufficient detail, 250 words max)

Click or tap here to enter text.

Expected outcome of standard/implementation resource (value of development of proposed material, 2 lines max)

Click or tap here to enter text.

Contribution to filling gaps in the Framework for Standards and Implementation: (2 lines max)

Click or tap here to enter text.

3. Type of proposed material

For **standards**, go to [section 3.1](#)

For **implementation resources**, go to [section 3.2](#)

3.1 Standard (check only one option)

New ISPM or component to an existing ISPM or revision/amendment of standard:

☐ **New ISPM**

☐ **Revision/amendment to ISPM:** Choose an item.

☐ **New supplement, annex, appendix to ISPM:** Choose an item.

☐ **Revision/amendment to supplement, annex, appendix to ISPM:** Choose an item.

NOTICE:

Draft specification:

Any proposal for a standard must include a draft specification.

An annotated template for the draft specification for standards is available on the IPP in English, French and Spanish: <https://www.ippc.int/en/publications/81324/>

3.2 Implementation resource (check only one option)	
New implementation resource: <input type="checkbox"/> Guide (e.g. manual) <input type="checkbox"/> Training material (e.g. e-learning. Please specify: Click or tap here to enter text.) <input type="checkbox"/> Awareness material (e.g. factsheets . Please specify: Click or tap here to enter text.) <input type="checkbox"/> Other (Please specify e.g. short videos, software Click or tap here to enter text.)	Revision of existing implementation resource: <input type="checkbox"/> Please specify: Click or tap here to enter text.
<u>Convention articles, ISPMs or CPM recommendations to be addressed by the proposed implementation resource</u> <input type="checkbox"/> Convention articles (Please specify: Click or tap here to enter text.) <input type="checkbox"/> ISPM (Please specify: Click or tap here to enter text.) <input type="checkbox"/> CPM recommendation (Please specify: Click or tap here to enter text.)	
<u>NOTICE:</u> <u>Draft outline:</u> Submissions for topics on implementation must include a draft outline of the proposed implementation resource. A form and instructions for the draft outline for implementation resources are available on the IPP (https://www.ippc.int/en/about/core-activities/capacity-development/guides-and-training-materials/) <u>Table relating ISPMs to IPPC guides and training materials:</u> (https://www.ippc.int/en/about/core-activities/capacity-development/guides-and-training-materials/)	

4. Literature review¹

(In this section submitters are recommended to provide a summary of the topic based on scientific and technical publications, including a referenced list of literature reviewed. This will help provide the scientific and technical basis for the content of the standard/implementation resource to be used by the selected experts during the development of the standard/implementation resource). (max 250 words)

- **NB: Not all the implementation materials need scientific references**
- **Optional for implementation materials in the online form**

[Click or tap here to enter text.](#)

¹ As agreed by CPM-7 (2012) and CPM-11 (2016).

5. Criteria for justification and prioritization of proposed topics²

5.1 Core criteria (Information must be provided by submitter. It is expected that all submissions meet the following core criteria.)

	Core Criteria	Information provided by Submitter
1	Clear identification of the problems that need to be resolved through the development of the standard or implementation resource. (Mandatory)	(max 250 words) Click or tap here to enter text.
2	Contribution to the purpose of the IPPC or implementation. (Mandatory)	(max 250 words) Click or tap here to enter text.
3	Feasibility of implementation at the global level (consider ease of implementation, technical complexity, capacity of NPPO(s) to implement, relevance for more than one region). (Mandatory for standards) (Optional for Implementation materials)	(max 250 words) Click or tap here to enter text.
4	Availability of, or possibility to collect, information in support of the proposed standard or implementation resource (e.g. scientific, historical, technical information, experience). (optional)	(max 250 words) Click or tap here to enter text.

5.2 Supporting criteria (optional)

Supporting criteria:	Information provided by submitter
<u>Supporting criteria (Practical)</u> 1) Is there a regional standard and/or implementation resource on the same topic already available and used by NPPOs, RPPOs or international organizations. 2) Availability of expertise needed to develop the proposed standard and/or implementation resource.	(max 250 words) Click or tap here to enter text.
1) <u>Supporting criteria (Economic)</u> Estimated value of the plants protected. 2) Estimated value of trade including new trade opportunities affected by the proposed standard and/or implementation resource (e.g. volume of trade, value of trade, the percentage of Gross Domestic Product of this trade) if appropriate.	(max 250 words) Click or tap here to enter text.
<u>Supporting criteria (Environmental)</u> 1) Utility to reduce the potential negative environmental consequences of certain phytosanitary measures, for example reduction in global emissions for the protection of the ozone layer. 2) Utility in the management of non-indigenous species which are pests of plants (such as some invasive alien species). 3) Contribution to the protection of the environment, through the protection of wild flora, and their habitats and ecosystems, and of agricultural biodiversity.	(max 250 words) Click or tap here to enter text.

² As agreed by CPM-13 (2018)

Supporting criteria:	Information provided by submitter
<u>Supporting criteria (Strategic)</u> 1) Extent of support for the proposed standard and/or implementation resource (e.g. one or more NPPOs or RPPOs have requested it, or one or more RPPOs have adopted a standard on the same topic). 2) Frequency with which the issue to be addressed, as identified in the submission emerges as a source of trade disruption (e.g. disputes or need for repeated bilateral discussions, number of times per year trade is disrupted). 3) Relevance and utility to developing countries. 4) Coverage (application to a wide range of countries/pests/commodities). 5) Complements other standards and/or implementation resources (e.g. potential for the standard to be used as part of a systems approach for one pest, complement treatments for other pests). 6) Conceptual standard and/or implementation resource to address fundamental concepts (e.g. treatment efficacy, inspection methodology). 7) Urgent need for the standard and/or implementation resource.	(max 250 words) Click or tap here to enter text.

6. Financial/in-kind resources

Commitment for financial/in-kind resources to support the development of the proposed standards or implementation resource (non-obligatory).

[Click or tap here to enter text.](#)